

MAUI BEHAVIORAL HEALTH RESOURCES JOB POSTING

Agency: **ALOHA HOUSE**

Position: Program Assistant
Department: Residential
FTE Equivalency: 1.0

Posting Date: March 12, 2019

Position Description: Under the direction of the Program Coordinator II is responsible for maintaining a safe and secure environment for a diverse client population (residential, transitional, social detoxification and co-occurring disorders). Serves as clerical support as needed.

Education: H.S. Degree or GED

Experience: Previous experience working in a substance abuse treatment center preferred.

Other: Current driver's license, clean driving abstract and current car insurance.

Contact: Ron Nelson, Human Resources Director
nelson@aloha-house.org